



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>SESHADRIPURAM COMMERCE COLLEGE</b>
• Name of the Head of the institution		<b>PROF. C. SUMATHI</b>
• Designation		<b>PRINCIPAL IN CHARGE</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>08022955383</b>
• Mobile No:		<b>9986247444</b>
• Registered e-mail		<b>INFO@SCC.AC.IN</b>
• Alternate e-mail		<b>SUMATHI.HSG@GMAIL.COM</b>
• Address		<b>NO 65 10TH CROSS MAGADI ROAD KP AGRAHARA</b>
• City/Town		<b>BENGALURU</b>
• State/UT		<b>KARNATAKA</b>
• Pin Code		<b>560023</b>
<b>2.Institutional status</b>		
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>
• Financial Status		<b>Self-financing</b>

• Name of the Affiliating University	BANGALORE UNIVERSITY JNANABHARATHI CAMPUS				
• Name of the IQAC Coordinator	SMT. THERESE FRANCIS				
• Phone No.	08022955383				
• Alternate phone No.	08022955383				
• Mobile	9481417059				
• IQAC e-mail address	IQACSCCM@GMAIL.COM				
• Alternate e-mail address	INFO@SCC.AC.IN				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.scc.ac.in/downloads/AQAR-2019-20.pdf">https://www.scc.ac.in/downloads/AQAR-2019-20.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.scc.ac.in/downloads/Calendar-of-Events-2020-21.pdf">https://www.scc.ac.in/downloads/Calendar-of-Events-2020-21.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.96	2019	13/02/2019	12/02/2024
<b>6. Date of Establishment of IQAC</b>			01/08/2011		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>			04		

<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
14 & 15th May 2020 - Workshop on Advanced Corporate Accounting was organised		
05th August 2020- Online workshop was organised Company secretary professional courses		
04th & 05th November 2020- International conference was organised on Synergy 2020 Holistic Development of Future Digital India 2025		
26th November 2020- Online Workshop on Awareness on Human Rights was organised		
10th February 2021- Online Workshop on Income Tax I was organised		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes				
<p>Seshadripuram Commerce College Affiliated to Bangalore University Magadi Road, Bengaluru-23 IQAC PLAN OF ACTION FOR THE ACADEMIC YEAR 2020-21 In order to achieve academic excellence of the institution. The IQAC in co-ordination with various committee Department heads will organize IQAC Meeting Plan of action is chocked out for the academic year 2020-21. Based on the College governance Institutional Plans various activities are scheduled as per the requirements Committee in the specific area. • To conduct the IQAC Meetings • To conduct the workshop and conference • To conduct the awareness program • To conduct the outreach program (Serve NGO's) • To conduct the guest lecture in various papers. • To conduct the fest (Inter- college, online) • To conduct the surveys • To collect the feedback from stake holders • To prepare and submit the AQAR for 2021-22.</p>	<p>1) Four IQAC meetings were conducted. 2) Seminars and workshops were conducted on company secretary professional course, awareness on human rights, advanced corporate accounting, workshop on Income Tax, Workshop on Mahila Katha Lokha. 3) International conference on synergy 2020, Disha workshop. 4) Awareness Programs were conducted on Human rights, Save Mother Earth, Covid-19, Terrace gardening.5) Outreach programs were conducted like Blood Donation Camp, Vaccination Drive etc. 6) Guest Lectures were organized on mergers and acquisition, Taxation, youth and constitution. 7) Inter- collegiate Fest was organized online. 8) Feedback from Stake holders like students, staff, and alumni were collected. 9) AQAR was prepared and submitted for the academic year 2019- 20.</p>				
<p><b>13. Whether the AQAR was placed before statutory body?</b></p>	<p>Yes</p>				
<p>• Name of the statutory body</p>					
<table border="1"> <thead> <tr> <th data-bbox="86 1738 780 1816">Name</th> <th data-bbox="783 1738 1474 1816">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1816 780 1883">Seshadripuram Educational Trust</td> <td data-bbox="783 1816 1474 1883">20/09/2021</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Seshadripuram Educational Trust	20/09/2021	
Name	Date of meeting(s)				
Seshadripuram Educational Trust	20/09/2021				
<p><b>14. Whether institutional data submitted to AISHE</b></p>					

Year	Date of Submission
2020-21	28/02/2022
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	1
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	265
File Description	Documents
Data Template	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	131
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	98
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	07

File Description	Documents
Data Template	<a href="#">View File</a>
3.2	7
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	06
Total number of Classrooms and Seminar halls	
4.2	02
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	21
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Curriculum planning and implementation is a systematic process done as per the university standards. It is a dynamic process. During each semester, the Principal in association with IQAC, Head of the Departments will organise a staff meeting. This meeting is particularly organised at the beginning of each semester in order to allot the subjects. The subjects are allotted to faculty based on their expertise.</p> <p>The next process is to prepare a lesson plan by the faculty in their respective subjects. Different methods are used to impart the skills and knowledge to the students. Each unit is thought through PPT's, DVD, CD &amp; chalk and talk.</p> <p>The institution organises seminars in the class rooms for the</p>	

students, topics are shared to them in advance in order to present on a particular day in groups. Group discussions are done. Case studies are given to find a solution to the problem. Solutions are analysed & discussed during the class. Apart from this, the college provides various reports like World Bank report, RBI news bulletin for review and discussion.

During the class hours, lessons are taught after completion of each unit, notes are provided questions are given to students on each units as assignments from old question paper in order to develop the writing skills, Skill development question are given keeping in view the university standards.

Coming to the Examination & Assessment during each semester are unit test & two internal assessment tests is conducted and valued. In addition to this IPOMO test, surprise test. Open Book test & Quiz are conducted during class hours. After 2 Internal assessments Parent Teachers Meeting is done and progress of their ward is intimated.

The College provides work diary to every lecturer, they are suppose to record the work done every day. Once in two weeks, HOD and principal checks the work diary. Internal marks are allotted based on University norms. The Average of two tests of twenty marks each is taken, five marks each is given for Attendance & Skill Development.

Slow learners are identified; remedial classes are conducted for them & kept under observation. Exemplary students are identified a special coaching is given. We invite subject experts from other colleges to impart their expertise skills and knowledge to our students.

A Grievance box is placed in the College premises Students are freely allowed to post their grievances in this Box. During each Semester feedback about each faculty is collected from the students, it's been analysed and necessary action will be taken.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres the compliance with the government reservation policy, gives the required support and benefits to economically and socially backward students, first generation learners, the differently - abled and outstanding sports persons. Students' profiles are maintained in the college office register. Bridge course aids students gain conceptual knowledge and apply them in real life. It also aids students to develop entrepreneurship and managerial skills to plan and pursue professional courses. A systematic mechanism with transparency is adopted in the admission process which is presented in college website.

Continuous internal evaluation (CIE) has been in progress to improve the performance of students through significant reforms, which include mind mapping, result analysis, counseling, and special coaching to bring a regulatory frame work mechanism in the evaluation process. Learning outcomes stand testimony to teaching, learning and evaluation process. Teaching procedure has been meticulously planned by teachers keeping in view the goals and objectives of higher education of the university and of the college.

Students are classified based on their performance as slow and advance learners. Remedial classes are conducted to aid slow learners. Special projects, assignments, additional library books, paper presentations, attend conferences, seminars and workshops are provided for advanced learners. Teaching and learning process has been effective and efficient through workshops, role plays, discussions and brainstorming. Teachers' initiative to innovate with the latest developments and qualitative teaching techniques are focused as the key aspects to evaluate modern trends in the course content.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

D. Any 1 of the above



**Academic council/BoS of Affiliating University  
Setting of question papers for UG/PG  
programs Design and Development of  
Curriculum for Add on/ certificate/ Diploma  
Courses Assessment /evaluation process of the  
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

160

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

160

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Curriculum Enrichment is the process of selectively modifying a curriculum by adding educational content or new learning opportunities. Undoubtedly, it would enhance the knowledge of the students besides providing space for imparting the necessary skills. In order to enrich the curriculum the Bangalore University, Bangalore has introduced non-core papers like, Business Ethics, Personality Development, Science & Society, Value Education, Environment & Public Health, Culture, Diversity & Society. Business Ethics is a subject offered by the Bangalore University in order to develop skills, analysis, and permissions of ethical dilemmas on a work place and managing ethics in organisation. The main problem faced by the society is to maintain ecological balance; students are educated & given knowledge about bio diversity, prevention & preservation of natural resources. Personality development is a subject which enhances the life skills which are essential for the growth of an individual. Under personality development concepts like time management & leadership development is focused.

Sl. No

Subject

Outcomes

1

## Business Ethics

### Reasons for emergence of Business Ethics

- b. To inculcate ethics in Marketing, Human Resource, Finance, Accountancy and Income Tax
- c. To understand counter action of corruption in the organization
- d. To know about ethical dilemmas
- e. Corporate social responsibilities

2

### Value Education

- a. To know types of values
- b. Respect Human rights
- c. understand the human rights of women and children
- d. Safe guard Social practices

3

### Environment and Public Health

- a. Maintain Ecological balance
- b. To give knowledge about bio diversity
- c. To preserve natural resources
- d. To link environment and health
- e. To know the intervention in public wealth

4

### Cultural diversity and Society outcomes

- a. To understand the concepts related to family, cast and women in India
- b. Focus on gender discrimination

c. To focus on violence against women d. Improve status of women

5

Personality development

a. Build positive attitude

b. Learn to Communicate

c. Understand difference between confidence and arrogance

d. Be a good listener

e. To be owner of a clean mind

f. Be helpful to others

6

Entrepreneurship Development

a. Understand problems of women entrepreneurs

b. To know about financial and non-financial assistance

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.scc.ac.in/igac.shtml">https://www.scc.ac.in/igac.shtml</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
160	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
71	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p><b>Response:</b></p> <p>The students admitted in our college are coming from various economic sections and communities of the society. Most of the</p>	

students are from backward categories i.e. ST, SC, and OBC. The college is very much aware about their overall growth and social upliftment in the society.

Our college has a fair system for admission process. The students are admitted in our institution without considering caste, creed, and gender, and religion, social and economic status. After the completion of admission process regular classes commence as per the college time table.

The students for enrolment in college in order to equip them with the higher education so that they can become empowered at themselves to face the future competition and to create their own entity.

After admissions college adopts a process to identify slow and advance learners among students. Advanced learners and slow learners are identified on as per their responses in the class room as well as the performance in the Unit test, internal examinations.

After knowing slow and advanced learners, the teachers prepare separate list of slow and advance learners and conduct extra lectures for weaker students. The teachers observe that whether the student are easily understanding the lesson. If they fail to understand the topic or teaching of a teacher, the same was having been explained again in a easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both teacher and students.

Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way. Students are encouraged to refer advanced textbooks, journals and for their advanced studies. Home assignment and projects are taken prepared from the Students. They are also encouraged to apply for different competitive examinations. They are motivated to participate in seminar presentation, Poster presentation, quiz competition, debates etc.

Following activities are done by teachers for students:

For Slow learners:

1. Individual counseling.
2. Remedial Coaching

3. Extra notes.
4. Group discussion session.
5. Internal examination process.
6. Encouragement in NSS, Sports and academic activities.
7. Extra library books.

For Advance learners:

1. Advance notes
2. Projects
3. Assessments
4. Group discussion sessions
5. Internet facility.
6. Advance questions papers
7. To enhance their confidence level, the college conducts various activities such as Cultural, NSS, and Sports to develop their overall personality.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
265	07

File Description	Documents
Any additional information	<a href="#">View File</a>



## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Seshadripuram Commerce College provides an effective platform for students to develop latest skills, knowledge, attitude, values to shape their behavior in the correct manner. We conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning.

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning etc. The Teaching - learning activities are made effective through illustration and special lectures. To acquire first-hand knowledge on the subjects and current practices students are engaged in field study. Lessons are taught through Power point presentations to make learning interesting besides oral presenting methods.

- Lecture method:
  - This conventional method is commonly adopted by all the teachers, especially language teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners.
- Interactive method:
  - The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.
- ICT Enabled Teaching:
  - ICT enabled teaching includes Wi-Fi enabled class rooms with LCD, Language Lab, Smart Class rooms, E-learning resources. Virtual class room links the guest lecture of eminent persons to develop their core knowledge in the subject. The institution adopts modern pedagogy in line with emerging

trends to enhance teaching-learning process. The institution has the essential equipments to support the faculty members and students.

- Use of LCD projectors for seminars and workshops, Productive use of educational videos, Accessibility of non-print material for students of Computer studies.
- Online reference, lecture talks, motivational talks, educational videos and web reference support the teaching-learning process. The institution has installed Wi-Fi on the campus to support the educational activities of the inmates. All the departments provide instructional materials to the students for easy follow-up / understanding the concepts on the college website.
  
- **Case Study Analysis and Discussion:**
  - The case method is a participatory, discussion based way of learning where students gain skills in critical thinking, communication, and group dynamics. We use case studies in diverse fields of Management Marketing, Finance, General Management and Economics.
  
- **Group Learning Method:**
  - Group Learning allows the slow learners to develop problem solving, interpersonal, presentational and communication skills to confirm quality in learning with Peer Group. Under group learning, heterogeneous group of students comprising Fast, Average and Slow learners are divided into groups of 5 to 10 members. Group Discussion, Management Games, Group Projects or Assignments are conducted by the commerce department under group learning method.
  
- **Experiential learning:**
  - The faculty members foster learning environment by engaging in rich experiential content of teaching through experience, Teaching through demonstration, visual aids, Periodical industrial visits, Organizing exhibitions, Presenting papers, Analyzing case studies and Participating and conducting quiz on theory topics.

- **Student Seminars:**

The Student seminars are organized where in the papers are presented by students on contemporary topics to enrich their learning experience.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Today, it is essential for the students to learn and master the latest technologies and information in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute:-

ICT Tools:-

1. Projectors- 04 projectors are available in different classrooms.
2. Desktop and Laptops- Arranged at Faculty cabins all over the campus.
3. Printers- They are installed at Labs, Department Cabins and all prominent places.
4. Scanners- Multifunction printers are available at all prominent places.
5. Seminar Rooms- Two seminar halls are equipped with all digital facilities.
6. Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
7. Online Classes through Zoom, Google Meet, Microsoft Team, Google

Classroom)

## 8. Digital Library resources

Use of ICT By Faculty:-

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Industry Connect- Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.

C. Online quiz- Faculties prepare online quiz for students after the completion of each unit with the help of IPOMO.

D. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

E. Online competitions- Various technical events and management events such as Poster making, Project presentations, Business quiz, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

F. Workshops- Teachers use various ICT tools for conducting workshops on latest methods such as Advance Excel, Research Methodology, Testing tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

07

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

07

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

07

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Transparency initiatives at institute level:

There is a standard process of internal examination in the college. According to the academic calendar, a student has to appear in 4-unit test and 2-Internal examinations. The schedule of the internal examination is decided at the beginning of the session, in the form of academic calendar. According to the academic calendar, a teacher have to take unit test, which may be in the form of written test, black-board presentation, power-point presentation, quiz on subject or by other method, which the subject teacher decides. The marks of unit test are shown in the classrooms and each student can ask about its performance. They can observe their test copies. Record of obtained mark is written in register. If there is any difference or discrepancy in their marks, it can immediately be corrected. The test copy of unit test and quarterly test is shown to students for their observation. Some teachers analyses the solution and method of solving the paper in the class-rooms, especially in Practical papers like Financial Accounting, Corporate Accounting, Income tax, GST, Advanced accounting etc. Further, the test copy of one student is allowed to interchange for observation to other student, at the time of distribution of the answer-sheet in the class rooms. The concerning subject teacher keeps the record of all internal exams results. Similarly, the black-board presentation or the power point presentation is done by students. A student has to present his answer among other students. This method releases shyness of a student and develop the self confidence in him. This method is very useful for personality development of student also. After showing the answer sheet to students, the copy of the student is kept in the internal-examination section. One may observe the marks and copy in the same session. However, this mark's does not increase student's academic marks in the Annual examination.

The college has transparent and robust evaluation process in terms

of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing the students after their assessment. Students appearing for Second /third year are asked to deliver the seminars of the concerned subject. Topics are given by their teachers to the students to prepare for power point presentation. For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee.

- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.
- The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. In this way mechanism of internal assessment is transparent and robust.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil



### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is complete transparency in the internal assessment. The criterion adopted is as directed by the university.

1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester.
2. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance.
3. To ensure proper conduct of formative tests, invigilators are assigned to each hall. Evaluation is done by the subject handling faculty members.
4. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.
5. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately.
6. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web portal along with their attendance.
7. Noting the values in observation and validating the theoretical aspects student must submit their assignments regularly.
8. Day to day performance of the students is assessed from every subject which includes regularity, performance and their level of understanding, any additional inputs etc.
9. For the quality of the projects, the evaluation is done by Project Review Committee along with the project guides.
10. To ensure the transparency and curb the mall practices the university has introduced jumbling system and theory end examinations are conducted at a center other than the college.
11. Regarding the external examinations, at the time of releasing the results, university will mention the date within which students has to apply for revaluation or challenge valuation. This circular will be circulated to the students in the class room so that it will be easy for them to proceed with that if they are unhappy with the results.
12. Regarding External Evaluation by the University:
13. Before Examination:- Common grievances of students before the examination are late application form filing, non-receipt of admit card (hall-ticket) of examinations or wrong entries in the same. In either case, grievances are communicated to University Examination Section and resolved at the earliest. College Exam Officer helps the student for filing the



application form.

14. **During Internal Examination:-** During internal Examinations, if any student finds discrepancy in question, e.g. given answer options are not correct, data given in question is insufficient or options are repeated, out-of syllabus questions students may report it as invalid question. Committee at University takes cognizance and resolves the grievance. Theory Examination: College Instant reports to University Examination Section, if there are any grievances regarding question papers of any subject. Grievances regarding question paper include questions asked out of syllabus, typing errors, etc. Sometimes, seat numbers of students are added wrong subject roll lists, so Officer in-charge of examinations, instantly give them correct question papers. Roll lists are also corrected at the same time in consultation with university.
15. **After Result Declaration:-** After result declaration by university, if any student has objection with result, he/she comes to College Exam Co-coordinator for the same. College Exam Co-coordinator addresses their issues. Sending an application to university for photocopy of answer script, revaluation and recounting of marks etc. options are provided to students to exercise. Assistance is provided to students to make an online application for the photocopy of the assessed answer sheets from the University within a particular.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Seshadripuram Commerce College Started in the academic year 2005-2006. It is an off shoot of the mighty Seshadripuram Educational Trust with 80 years of academic excellence. Our alumni are spread across the globe, holding important positions. Seshadripuram institutions are reputed for Commerce education and we have made it possible for you to get the same quality at affordable price in your neighborhood. Our placements and quality assurance is the same across all Seshadripuram institutions wherever it is located. This institution enables the students to choose their

anticipated career and to sustain their values, ethics and traditions in the society. In addition to this our institution establishes a good relationship between teachers, and students and parents.

#### Vision

To create globally competent citizens who think globally and act locally. Contributing Personalities of apex disposition of intellect culture & mission

#### Mission

To create leaders through holistic education.

Our holistic education fosters the following core values in our students

- Intellectual enlightenment
- Moral uprightness
- Spiritual Orientation
- Social commitment
- Emotional balance

#### Response:

- The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.
- Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting.
- The students are also made aware of the same through Tutorial meetings.
- Workshops have also been conducted for developing the Programme Educational Objectives and Learning outcomes at college level.

Department of Commerce:

Programme Outcome:

- This programme provide well trained professionals for Industries, Insurance Companies, Transport Agencies, Banking sectors, Financial companies, Warehousing etc. to meet the well trained manpower requirements.
- The graduates will get hands on experience in various aspects acquiring skills for Marketing Manager, Selling Manager, over all Administration abilities of the company.
- It provides students with the knowledge and technical skills in the accounting and financial fields.

Programme Specific Outcome:

- The students should possess the knowledge, skills and attitudes during the end of the B.com degree course.
- By virtue of the training they can become an Manager, Accountant, Management Accountant, Bank Manager, Company Secretary, Professor etc.

Course Outcomes:

- The student should have a thorough knowledge on the accounting practice prevailing in partnership forms and other allied aspects.
- On the successful completion of this subject the students acquires the knowledge about the various types of business organizations and office management.
- To enable the students to learn principles and concepts of Accountancy.
- The students are enabled with the knowledge in the practical applications of accounting.
- The students should be well versed in the fundamental concepts of auditing, entrepreneur, knowledge in the finance institution, project report incentives and subsidies.
- This course aims to provide an in-depth knowledge on the provisions of Income Tax and to familiarize with recent amendments in Income-Tax.
- To keep the students conversant with the ever-enlarging frontiers of Cost Accounting knowledge.
- The student should be able to work efficiently in MS-PowerPoint and Tally.
- This course enables the students with the knowledge about the Capital budgeting , Working capital, cash management and financial management techniques.
- The student acquires the knowledge in the Management Accounting Techniques in business decision making.

- To understand the nature of human resources and its significance to the organization.

PROGRAM OUTCOME & PROGRAM SPECIFIC OUTCOME

Semester

Sl. No

SUBJECT

OBJECTIVE OF SUBJECT

KNOWLEDGE & SKILL PROCUREMENT

Ist Semester

1

Financial Accounting

To Acquaint students with Accounting Concepts , tools & techniques influencing business organization

1.Accounting Concepts & Conventions

2.Accounting Standards

3. Formats & problem solving on royalty, hire purchase, partnership Accounts.

2

Indian Financial System

To familiarize the students with regard to structure , organization & working of Financial System in India

1.Brief Awareness of Financial System of India

2.Information about Financial Institutions

3.Instruments & Services Opening DMAT A/C

3

### Marketing & Services Management

To familiarize the students with the principles of marketing & focus them towards Marketing & Management services

1.Knowledge about Marketing basics environment & Marketing Mix & Service sector management

2.Presentation on product life cycle

3.Develop an Advertisement copy

4

### Corporate Administration

To enable the students to get familiarized with the existing company law & secretarial practices

1.Knowledge about formation of a Company , Co- administration , corporate meetings

2.Drafting MOA , AOA , prospectus , Notices

3.Meetings

5

### Methods & Techniques of Business

To provide basic knowledge of mathematics & their application to commercial situation

1.Problems on number system theory , theory of equations , matrices & determinants , commercial arithmetic progression

2.EMI calculations

3.Preparation of Matrix in Business problems

Semester

Sl. No

**SUBJECT**

**OBJECTIVE OF SUBJECT**

**KNOWLEDGE & SKILL PROCUREMENT**

**IIInd Semester**

**III Semester**

**1**

**Advanced Financial Accounting**

To Acquaint the students with few Accounting Standards & make them familiar with Accounting procedures for different types of business

1. Knowledge about preparation of consignment account , joint venture A/c & Branch A/c & Departmental A/c

**2**

**Retail Management**

To enable students to acquaint skills in Retail Management

1.Learn basics of Retail Management , Retail life cycle , Indian retail scenario

2.EDI , Bar coding

3.Chart on store operations

4.Assignment on current trends in E- Banking

**3**

**Banking Law & Operations**

To familiarize the students with the law & operations of banking

1. Impact knowledge on Negotiable Instruments

2.Banker - Customer relationships

3. Opening bank A/c

4

Quantitative Analysis for business decision

To provide basic knowledge of statistics & their application of business situations

1. Problem solving skills on statistics tabulation of data

2. Measures of central tendency

3. Dispersion & Skewness

4. Index numbers

5

Corporate Accounting

To enable students to have awareness about the provisions of the corporate accounts

1. To prepare Accounting statements of underwriting of shares , profits prior to incorporation

2. Problem solving on valuation of shares

3. Preparation of Company Accounts

6

Financial Management

To enable the understanding of Basic concepts of Financial Management

1. Evaluation of the NPV of an investment of projects

2. EBIT Analysis

3. Capital Structure Analysis

4. Working capital Management

7

**Business Ethics**

To give basic knowledge of business ethics & values , & its relevance in modern context

1.Awareness on business ethics , personal ethics , ethics in management

Semester

Sl. No

SUBJECT

OBJECTIVE OF SUBJECT

KNOWLEDGE & SKILL PROCUREMENT

IV Semester

1

Quantitative Analysis for business decisions -II

To familiarize with various statistical techniques of their applications in business decisions

1. Problem solving on correlation & regression analysis
2. Problems on time series interpolation & extrapolation

2

Public relations & corporate communication

To create awareness among the students on the soft skills required to plan & pursue a career & empower them with employability skills

1. To impart awareness on attitude & emotional intelligence
- 2.To highlight on the role of vision , goal setting & time management



3

### Advanced Corporate Accounting

To enable the students to develop awareness about corporate accounting in conformity with the provision of Companies Act & latest amendments thereto of Accounting standards

1. Legal provision in respect of redemption of preference shares
2. Calculation of purchase consideration
3. List any 5 cases of amalgamation in nature of merger of acquisition of joint stock companies

4

### Cost Accounting

To familiarize students with various concepts & elements of cost

1. Introduction to cost accounting & cost sheet
2. Problem solving skills on material cost control
3. Labor cost control , overhead cost control
4. Preparation of cost sheet
5. Reconciliation of cost sheet

5

### E- Business & Accounting

To familiarize students with E- Commerce & Tally

1. To create awareness & impart knowledge & E- Commerce models , applications , trends & features
2. To give practical examples on hardware & software

6

### Stock & Commodity Markets

To provide students with conceptual framework of stock markets & community markets , functionaries in these markets & their mode of training

1.To give knowledge about stock market trading mechanisms , commodities market

2.Prepare the list of recognized stock exchanges in India

7

Principles of Event Management

To provide students with a conceptual framework of event management & managing public relations

1.To create awareness & impact of knowledge on event management procedure ,public relations , corporate events etc.

Semester

Sl. No

SUBJECT

OBJECTIVE OF SUBJECT

KNOWLEDGE & SKILL PROCUREMENT

V Semester

1

Income Tax -I

To expose the students to the various provisions of Income Tax Act 1961 relating to computation of income of individuals

1.Introduction to Income Tax legal framework , scheme of taxation

2.Awareness on exempted incomes

3.Residential status , income from salary & house property

#### 4. Filling of Income tax returns

2

#### Costing Methods

To familiarize the students on the use of cost accounting system in different nature of business

1. Introduction to costing methods

2. Problem solving on job & batch costing

3. Problems on contract costing , operation costing

4. Preparation of activity based cost statement

3

#### Entrepreneurship Development

To enable students to understand the basic concepts of entrepreneurship & preparing a business plan to start a small industry

1. Introduce to students, entrepreneurship role , scope & significance

2. Awareness on SSIs, Formation of SSIs

3. Preparation of the Business plan

4. Teachings on project report to start a SSI Unit

4

#### International Financial Reporting Standards

To enable the students to understand the need & method of presentation of financial reporting standards

1. Introduction to IFRS - theoretical study on IFRS standards , disclosures , IAS , IAs

2. Problem solving on Accounting for Assets & Liabilities

**3.Presentation of financial statements**

5

**Specialization subjects Advanced Accounting**

To acquaint the students & make them familiar with the process & preparation of accounts of different types of organizations

1.Problem solving on Accounts of Banking companies , Insurance companies ,

2.Inflation Accounting

3.Farm Accounting

4.Investment Accounting

5.Preparation of different schedules with reference to final accounts of Banking companies

6

**Goods & Services Tax**

To equip students with the principles & provisions of Goods & Services Tax [GST]

1. Introduce GST ,

2. Procedure & levy under GST

3. Procedure to levy CGST ,SGST

4. Input tax credit

5. Assessment & returns , GST & technology

Semester

Sl. No

SUBJECT

OBJECTIVE OF SUBJECT

KNOWLEDGE & SKILL PROCUREMENT

VI Semester

1

Income Tax II

To make the students to understand the computation of taxable income & tax liability of individuals

- 1.Problem solving on profit from business & profession
- 2.Income from other sources
- 3.Deductions from Gross total income
- 4.Filling of IT returns of individuals
- 5.Tables of rates of TDS

2

Management Accounting

To enable the students to understand the analysis & interpretation of financial statements with a view to prepare management reports for Decision Making

- 1.Problem solving on comparative , common size & trend analysis
- 2.Problems on funds flow & cash flow
- 3.Ratio analysis through implementation of liquidity , profitability & solvency ratios

3

Principles & practices of Auditing

To impart knowledge about the principles & methods of auditing & their applications

- 1.To introduce on basis of auditing , types , trends

2.Knowledge about tax audit , cost audit , management audit

3.Visit an audit firm

4.Draft an investigation report

5.Record verification procedure

6.Draft an Audit program

4

#### Business Taxation

To enable the students to understand assessment of firms & companies with regard to Income Tax Act 1961 & to study the other existing indirect tax , provisions on goods & services

1.Introduction to customs Act , Sales tax , Central Tax

2.Assessment of taxes

3.Assessment of Companies

4.Prepare the challan for payment of tax under existing laws or goods not covered under GST

5

#### Cost Management

To enable the students to understand the techniques used to control as well as reduce the cost

1.Problem solving on cost control & cost reduction

2.Marginal costing ,standard costing ,Budgetary costing

3.Preparation of Income statement using absorption costing & marginal costing technique

4.Preparation of sales budget

6

#### Business Regulations

To introduce the students to various business regulations & familiarize them with common issues of relevance

1.To introduce to students on business laws & Consumer laws,

2.Draft agreement , Digital Signature Certificate

3.Collect leading cyber - crimes cases & conduct group discussions

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

**Attainment of Programme outcomes and course outcomes:**

Our Institute is affiliated to Bengaluru University, Jnanabharathi. We offered Under Graduate courses under the Faculty of Commerce. For these programs and courses, the institute followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the institution and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation and setting up of question paper, evaluation and result.

At the departmental level the heads of the department and the teachers who are engaged in any subject strive to complete the syllabus in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination in each subject is adhered to, to ensure students participation in the class. The attendance is also interlinked with their marks. The continuous evaluation is done through tests, quizzes, written examinations, paper presentation and field work and so on. The end

semester examination of every subject is based on written examination on three hours, the question paper of which is required the knowledge of the student from every unit prescribed for study.

After measuring attainment of POs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of Pos and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly.

Subsequently, the College took care of the attainment to measure the Pos and COs and implemented the mechanism as follows:-

- The institute followed the Academic Calendar of our affiliated university.
- All the subject teachers maintained Academic Diary in every academic year.
- All the subject teachers prepared Semester-Wise evaluation Reports.
- Internal examination committee analyzed evaluation reports of results.
- Institute considered Feedback from the Stakeholders for the attainment of PO and CO.
- Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

The Program outcomes of Bachelor of Commerce are as follows:

PO1: Students received knowledge of the application of basic skills necessary for analysis of programs in Economics, Accounting, Marketing, Management and Finance.

PO2: Understanding of the students is improved of national economic and business scenario.

PO3: Students developed their entrepreneurship and contributed in the successful operation of a business.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

84

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.scc.ac.in/downloads/Student-Satisfaction-Survey-2020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Seshadripuram Commerce collage has conducted various extension activities through NSS and YRC and other committee of our college. All the extension activities have given the participants to exposure the unjust deprivation and have created strong motivation for alleviation of this injustice. Apart from the significance of cleaning, hygiene in the neighborhood, Garbage disposal, plantation and sensitizing the community at large, all these initiatives have gone a long way in holistic development of the participants through the above said programmes/activities. The Blood donation camp has been conducted by our institution have the sense of empathy and compassion among donors and sense of commitment and ethical responsibility. The various activities conducted by our institution are the indicators of the manner in which multiple issues of social political and economic significance are discussed and dealt. In order to create sensitivity and understanding among students and

contribute to balanced development of their personality. So that committed and ethically informed citizenship is created.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

#### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Seshadripuram Commerce College was started in the year 2005. The College is committed to provide all the necessary infrastructure support system for quality sustenance and in providing requirements of course curriculum and activities that promote holistic growth and development of students.

Teaching and Learning is a process that includes many variables, these variables interact as learners work towards their goals and incorporate new knowledge, behavior and skills which add to their range of experience. The teaching learning process has to be student focused and must endeavour to promote student centered learning. Each student is motivated to take the ownership of his/her learning and reflect on the learning process.

There are 6class rooms, and some are large enough to accommodate students of those departments having higher sanctioned seats. The class rooms have proper lighting, fans, and also windows to allow natural light and air to come in. They are regularly cleaned and furniture like closets, almirahs, desks, chairs and tables are dusted to provide a hygienic environment. There is a well equipped library & business laboratory to cater to the needs of students. There is a computer centre where compulsory computer classes and training are conducted. Office and Library are also equipped with number of computers and all together, there are One laptops and 22 computers in the college. ICT is heavily used in every day class teaching, office and library works.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Many of our students are very prolific in cultural activities and are torch bearers of the rich cultural legacy of Karnataka. Vibrant cultural programmes are presented by them, under the guidance and supervisions of their Lecturers. The college has a forum for cultural activities "PRAGNYA" which plays an important role to provide a platform to students culturally proficiency, to showcase their talents. Every year an elected body mostly focus on cultural activities and community outreach programmes, on occasions like Annual Sports meet, Yoga Day, Foundation Day, Vivekananda Jayanti (Youth Day),

The college is located in the heart of the mega city. It has access to Bangalore University Ground and Central College and other sports activities like Kabadi, Volleyball, Throw Ball and Cricket is conducted in Manovana Ground Near Vijayanagar, Bengaluru. The annual sports takes place in these grounds in which students participate very enthusiastically. The college has Sports Room with facilities for indoor sports activities like Table Tennis, Chess, and Carrom etc..

Students are motivated to participate in Yearly Talent Search Competition, Inter-Collegiate as well as Intra-Collegiate, and a University-State/National level sports tournament. There is a provision for providing TA/DA to players for participation in Inter Collegiate, State and National level events. Winners are facilitated with Mementos/Cash awards. Students who are unable to attend the internal tests due to sports events, are facilitated with retest and additional lectures. Every year special lectures and talks are arranged on topics related to health, hygiene and yoga for the benefit of the students and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

#### 4.2 - Library as a Learning Resource



## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library and Information Centre is the heart of the institution to fulfill the user needs of requirements in right earnest. Library and Information Centre is serving as resource centre and it aims to develop a comprehensive collection of Books and Journals useful for faculty and students of the institute and provides an efficient dissemination of knowledge.

The library is automated using Easylib Automation Software, version 4.4.2. Barcodes and Spine label are pasted to all the books and Dewey Decimal Classification used for classification.

The library intends to incorporate the latest technology and adopt user friendly approach towards students and faculty. It also adopts Open Access Service System which enables the readers to go to the bookshelves and select books and other resources by themselves freely. It is very spacious with 483 square feet's with the collection of reference and text books, journals, magazines and newspapers etc.

E-learning facilities are provided with computer based and virtual learning. The College has a Book Bank facility, where students can borrow the books and use for the complete Semester.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****19,474.00**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****13**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college is well equipped with IT facilities including Wi-Fi. The College enables the use of computers and internet available for presentation and demonstration that provides direct instruction and minimizes learner isolation.

An adequate number of computers with printers, scanners and high speed internet facilities are made available in laboratory, library and office. All computers are LAN enabled with bandwidth speed of 100mbps.

Wi-Fi is provided in the campus paving the way for teachers-learners and Peer group discussion. LCD Projectors are also made available with 3-ICT enabled classrooms in the campus. IPOMO app is using to monitor and track the growth of student's facilities, where

attendance is monitored and the same is informed to parents.

All computers and laptop maintenance and updation is done by the technician,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1160395.00

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has a well-planned policy procedure to ensure the best facilities in maintaining and developing the various resources available in the college campus to enhance welfare of students.

The department of Library and Information Centre is well designed, well equipped and well maintained in a planned manner to procure resources.

#### Library Maintaining Procedure:

1. The Library attempts to procure relevant collection of books, journals and magazines to support all the Patron requirements.
2. At the beginning of the semester, Publisher's give catalogue along with indent form is circulated to faculty. Faculty are requested to recommend latest titles in their subject domain.
3. The Librarian also keeps abreast of latest publications and journals both print and Non-Print for teachers and adds Journals, Magazines to the library from time to time.
4. Students are encouraged to recommend books and magazines through faculties.
5. Librarian will prepare the requisition letter and forward to the Library committee for the approval. Library committee will scrutinize & send the final books or approval order to purchase. Purchase order will be prepared, books and journals will be purchased.
6. Newly procured books and journals are displayed in the new arrival racks and new arrivals list is displayed in the library notice board, so as to draw the interest of the library Patrons.
7. Annual Library Software maintenance contract is signed up with Easylib Software limited company to ensure the maintenance of Library Software.

**Sports:**

List of requirements of sports materials will be prepared by the PED and will be given to the Principal. Quotation from 3 different vendors will be taken and forwarded to the account section for the approval. Purchase committee will scrutinize the quotation and sends the final approval copy. Purchase order will be prepared and items will be purchased.

Purchased order will be entered in the Stock Register and record is maintained to ensure entries.

**Auditorium:-**

A well furnished auditorium with excellent ventilation and lighting is provided to the students to conduct various programs.

**Computer Lab:**

An adequate number of computers with printers, scanners and high speed internet facilities are available. All computers are LAN enabled with bandwidth speed of 100 MBPS speed ( ACT Line) internet facility and internet bandwidth is 1 MBPS.

**Other:**

1. Annual maintenance contract are signed up with various companies to ensure the maintenance of infrastructure.
2. Stock registers are maintained in the college and maintenance of the computers done by the technician.
3. Stock Verification is done in all the departments at the end of academic year. All major/minor repair works are taken care before the semester start.
4. Annual budget is proposed to the Trust, which allows the funds for servicing and repair of the instruments.
5. College focuses on maintaining & cleaning of the class rooms and all other rooms of the campus by the Non-Teaching Staff.
6. Suggestion boxes and drinking water purifier is provided.
7. College provides a CANTEEN facility as well, hygiene and healthy food is served for students and staff only.

Lift facility is provided only to the physically disabled students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

41

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>B. 3 of the above</b>								
<table border="1"> <thead> <tr> <th data-bbox="86 439 550 506">File Description</th> <th data-bbox="550 439 1476 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 506 550 613">Link to institutional website</td> <td data-bbox="550 506 1476 613" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="86 613 550 680">Any additional information</td> <td data-bbox="550 613 1476 680" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 680 550 824">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="550 680 1476 824" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	Nil	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Link to institutional website	Nil								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>								
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>00</b>									
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>									
<b>00</b>									
<table border="1"> <thead> <tr> <th data-bbox="86 1200 550 1267">File Description</th> <th data-bbox="550 1200 1476 1267">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1267 550 1335">Any additional information</td> <td data-bbox="550 1267 1476 1335" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1335 550 1559">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="550 1335 1476 1559" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded								
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

10

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government



**examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**5.3.2- Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities****Response:**

The major role of the student council is to promote the interest of the college and the involvement of the students in co-operation with management, parents and teachers.

General objectives of student council:

- To increase communication between students, management, staff and parents.
- To develop environment conducive to educational and personal development.
- To promote rapport and respect among pupils.
- To support management and staff in the development of the institution.
- To represent the views of the students on matters of general concern to them.

College creates a platform for active participation of the students in various academic and administrative bodies including other activities. It empowers the students in gaining leadership qualities, rules, regulations and execution skills.

The Institution has various committees with student co-ordinators. Such as Kshiti, Samuha, Spoorthi, Pragnya, Commerce Forum etc. Each council or committee has one faculty as a convener and two or three faculties as a co-convener.

- To promote respect, rapport and skills among pupils.
- To support management and staff in the development of the institution.
- To represent the views of the students on matters of general concern to them.

Each class has two students as student representatives. Student representatives bring the common problems of students to the notice of the HOD and set them resolved. They organize various co-curricular, extracurricular activities and annual meet. Students help in improvisation of the quality, growth and development of the institution. The student representatives put forth the views and suggestions of the entire class.

Organizing, planning, execution of sports and cultural activities are done by students. This participatory approach helps them to inculcate their leadership skills. The representatives also motivate other students to take part in the activities conducted by the institution.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

14

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**There is no registered alumni association**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution.

#### Vision

The vision of our college includes engaging in the continuous learning which is required for advancing world and the usage of technology to broaden and support learning opportunities. Mission The mission of the college is to build a bright future for all. Mission is fulfilled by preparing competent, committed, reflective professionals.

#### Mission

The mission of the college is to build a bright future for all. Mission is fulfilled by preparing competent, committed, reflective professionals. The holistic education fosters the following core values in our students.

Intellectual development

Moral Uprightness

Social Commitment

Emotional Balance

Excellence

Ethics and Diversity.

The holistic education fosters the following core values in our students. Intellectual development Moral Uprightness Social Commitment Emotional Balance Excellence Ethics and Diversity.

Seshadripuram Commerce College is an off shoot of the esteemed Seshadripuram Educational trust with 80 years of academic excellence. Seshadripuram Commerce College has shown fidelity to achieve persistently to enhance and revamp our systems with an objective of becoming eminent in our field. The Governance strives in all the possible way to reflect on effective leadership compatible with the vision admission of the institution.

- Vision and Mission statements are transmitted to all the students and are prestigiously displayed at notice board, website and also printed in the prospectus.
- Under the guiding force of Seshadripuram Educational Trust, the college has successfully created intellectuals of apex disposition who are globally competent and can contribute to the society.
- To persuade the organizations' management, conduct, execution and persistent enhancement the college has a Governing Council. • The Governing system includes Management, Governing Council, Principal, IQAC, College Council, Committee of College and Students' Council.
- The top management comprises of - The President, Secretary, Chairman, Trust members and other members of the trust. The Secretary conducts meetings with the Principal to review the academic administration, research and development, Teaching-Learning process and other plans for academic excellence of the institution.
- The Principal conducts regular meetings with all the Heads of the Departments regarding academic activities, students' improvements, Placement and training, Research and extension activities, Industrial visits, Alumni interactions etc..
- To persuade progress, to motivate the exceptional achievements and contributions, monthly. Meetings are conducted by the Principal with all the faculty members. The Heads of the departments also conduct regular meetings with all other faculty members.
- The IQAC plays a prominent role in developing realistic and obtainable quality benchmarks for each academic and administrative activity. The coordinator ensures the effective functioning of all members.
- The Student Council helps to contribute student's ideas and interests with teachers and Principal. It ensures that all students participate in the college activities.
- An excellent Committee system is followed to have systematic

empowerment and participation of all the teachers in decision making bodies.

- To create Leaders; Seshadripuram Commerce College aims to provide holistic education which fosters the intellectual development, Moral uprightness, Social commitment and emotional balance. Tidying with this expedition students are rendered with excellent academic abode, Infrastructure, Well-Equipped classrooms, Library and support infrastructure for sports and cultural activities.

Library is upgraded with automation and barcode system. The institution has given opportunities for all the students to participate in extensional activities. The college strives to provide holistic development in all students. It involves the faculty and the students' community in all the activities both within and outside the college to build local as well as global network.

File Description	Documents
Paste link for additional information	<a href="https://www.scc.ac.in/mission-vision.shtml">https://www.scc.ac.in/mission-vision.shtml</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### SESHADRIPURAM EDUCATIONAL TRUST

Seshadripuram Commerce College endorses the culture of collaborative management. The well structured organizational system is the result of participative management. The quality policy of the institution works on two key aspects, decentralization and participative management which empower leaders at various levels. Each department is provided with liberty, flexibility and autonomy in planning for their domain by decentralization and participative management of Seshadripuram Commerce College. To foster leadership qualities at all levels, different committees are formed and all the members of the staff are provided with equal opportunities. Seshadripuram Commerce College has created a friendly atmosphere to all the employees and they are given complete liberty to give advices and is responsible in decision making process

#### GOVERING COUNCIL

PRINCIPAL

IQAC

HOD

SENIOR FACULTY

FACULTY

STUDENTS

Participative Management is implemented as follows.

#### 1. Role of Head of the Institution

Principal conducts regular meetings with all the Heads of the Department and committee heads. academic structure, Circulars, Co-Curricular, extracurricular activities, Students' Progression, Placements and Training, Research and Extension Services, Alumni interactions, Industry communication etc.. are discussed in meetings. Weekly meetings are also held regarding academic activities and guidance is given for the effective implementation. Departments regularly conduct meetings with all other faculty members. Staff's are motivated for better performance and contributions. The institution ensures continuous improvements in holistic education by implementing decentralization and participative management.

#### B. IQAC

IQAC ensures the quality of academics by monitoring all the major aspects of the institution. It plays a vital role in developing realistic benchmarks for each academic and administrative activity. The Coordinator is responsible in effective functioning of all members.

#### C. Staff level

##### 1) Admission process

2) Promotional activities

3) College major events like college day, graduation day and other fests.

4) Examination conduction

**D. Senior Faculty and Faculty level**

1) Admission

2) Academic council

3) Promotional activities

4) Planning and monitoring

5) Institutional events

6) IQAC

7) Formation of various committees

8) Participation in G.C. meeting

**E. Student level**

1) Committees for academic issues.

2) Student council and representative meetings for the discussion of administrative meetings.

3) Event heads for curricular, co-curricular and extracurricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In view of the strategic plans, the institute has perspective plan of advancement. This arrangement is made according to the necessities of the students and so as to meet the requirements of the institute and the society.

At the beginning of every academic year, the college has the practice of preparing and deploying the strategic perspective plan of the institution and the same is reviewed for quality sustenance and enhancement at the end of every academic year.

Based on the guidance of the IQAC, each department and each cell is asked to prepare the Strategic Perspective Plan and the same is consolidated to draw the Perspective Plan of the College, which is then synchronized with the Calendar of events of the Bangalore University.

Every academic year commences with a meeting. In the meeting, each committee members present their plan, which is prepared based on the objectives and the review of the last year's meetings. Under the leadership of IQAC all the activities are conducted by the members of committee. And at the end of the year review of these is done and left out activities is carried for the next academic year.

The Perspective Plan is prepared to ensure that college activities are aligned with the objectives of the institution.

In order to achieve academic excellence of the institution. The IQAC in co-ordination with various committee & Department heads will organise IQAC Meeting & Plan of action is chalked out for the academic year 2021-22. Various activities are scheduled as per the requirements & Committee in specific.

- To conduct IQAC Meetings
- To conduct FDP's, workshop, seminars.
- To conduct student development programme and guest lecture.
- To conduct awareness program
- To conduct outreach program
- To conduct Blood donation camp.
- To conduct surveys
- To collect feedback from stake holders

- To prepare and submit the AQAR for 2021-22.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.scc.ac.in/plan-action.shtml">https://www.scc.ac.in/plan-action.shtml</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Organizational structure of the HEI including governing body, administrative setup and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance Redressal mechanism.

SESHADRIPURAM EDUCATIONAL TRUST

BOARD OF MANAGEMENT

GOVERNING COUNCIL

PRINCIPAL

ACADEMIC

Administrative

Library and Information Centre

Physical Education

Office Superintendent

HOD'S

Consultant

Directors'

UG

Support Staff

Librarian

Computer Programmer

Accountant

Office Assistant

Teaching faculty.

The Seshadripuram Commerce College organizational structure outlines the structure of the Seshadripuram Educational Trust, Board of Management, Governing Council, Principal divisions under college as teaching and non-teaching college plays a vital role in running the institution.

1. Seshadripuram Educational Trust plays a vital role in guiding and running the institution.
2. Board of Management includes the President, Secretary, Chairman, Trust Members and other members of trust. The Secretary conducts meetings with the Principal to review the academic administration, research and development, Teaching-Learning process and regarding other plans for the overall development of the institution.
3. The Governing Council consists of management, Governing council, Principal, IQAC, College council, committees of college and students council.
4. The Principal conducts regular meetings with all the Heads of the Departments regarding academic activities, students' improvements, Placement & training, Research and extension activities, Industrial visits, Alumni interaction etc.

Administration and staff.

The institutions administration is composed of two interrelated administrative cohorts: - One is responsible for the surveillance and administration of academic affairs (teaching) and the other is in-charge of institutional administration (non-teaching). The academic affairs includes

1. HOD - HOD plays a major role in the department. HOD's prime role is to provide strong academic leadership. Under HOD's leadership all the work is executed and HOD acts as a bridge between other teaching faculty and Principal. They conduct regular meetings with Principal and give a review of academic excellence.

2. Teaching Faculty - teaching faculty acts as pillars of the institution. Under the guidance and leadership of HOD the faculty is responsible in carrying out the academic activities. They also take part in admission process, promotional activities and other important events of the college. Along with the academics extra-curricular activities are conducted by them. 1. Office Superintendent is in-charge of the administrative work. OS plays a major role in allotment of work to his subordinate workers. 2. Office Assistant is responsible for general administrative support in the office activities and performs clerical duties.

3. Accountant is responsible to keep an account of all financial transaction related to admission fees, semester fees, maintenance etc. He/She prepares the annual account and deals with bank regarding other financial updates.

4. Computer Programmer manages all the activities relating to the computer systems and networking.

5. Librarian is responsible for the overall in-charge of the library.

6. Physical Education Director is responsible for all the activities related to the Physical Education. His duty is to maintain sports materials and to conduct Intra College, Inter College, Inter University and Inter State competition.

7. Supporting staff performs the duty assigned to them and helps to maintain the eco-friendly environment of the institution.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	<a href="https://www.scc.ac.in/advisory-council-members.shtml">https://www.scc.ac.in/advisory-council-members.shtml</a>
Upload any additional information	No File Uploaded

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>B. Any 3 of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p><b>Staff Welfare</b></p> <ul style="list-style-type: none"> <li>• Employees who draw salaries up to Rs.15, 000 are covered under the provision of the employees' state insurance Act (ESI) and Employees who draw salaries more than Rs.15, 000 are covered under health insurance policy with New India Assurance Company Limited.</li> <li>• Extension of gratuity benefits to all employees working in the unaided section is provided.</li> <li>• Sanction of maternity leave is provided to unaided staff and they are also benefited with 135 days of maternity leave which is accorded to the women staff.</li> <li>• SET employee is benefited with Group medi-claim policy- personal accident policy</li> <li>• Provident fund scheme is provided to all the employees of SET.</li> <li>• The management benefits the SET Staff by providing 100% concession in fees, other than government fee to one child of staff up to pre university course.</li> <li>• The retired Staff of SET are honored and recognized for their services on an annual get together of staff and management called</li> </ul>	

"Sneha Sammilana".

- The institution also encourages our faculty's to pursue higher qualifications like M.Phil. And Ph.D. and also presents paper at National and International seminars.

- The Trust has evolved its own pay bands. The pay scales for Teaching and Non-teaching staff are revised from time to time in keeping with the finances of the trust.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system is undertaken by feedback mechanism which is conducted twice a year. Students provide their valuable feedback for faculty which includes evaluation on different parameters like subject knowledge, innovative teaching skills, classroom interaction etc. The institution also evaluates the performance of both teaching and non-teaching staff to provide an

opportunity for their improvement.

The Appraisal report is based on the Annual performance of the employee on the basis of their academic, research and other extra-curricular activities. It is also based upon his/her rapport with the students, colleagues and administration. The overall report is further reviewed by the Principal and final performance functioning status is setup and confidentially recorded in the office. This acts as a barometer for promotions and by taking additional responsibilities. The faculty must be competent in personal conduct, leadership qualities, power of supervision, decision making capacity, promptness accuracy etc,. This helps to reach the goals set on time and contributes for the upliftment of personal and professional growth of an individual.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal.

Internal audit is also conducted in the college which was held on 15/08/2021.

External audit is conducted once in every year by an external agency. The college has a systematic procedure for external auditing of accounts and it is well maintained. On regular basis. External audit is conducted by Cheriyan M. Mathews. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the institution at all levels.



The audited statement is duly signed by the authorities of the management and chartered accountant.

The last audit was conducted on 18/08/2021. No major audit objection has been raised.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Seshadripuram Commerce College is a self-financed institution. The funds are generated through the fees paid by the students and deficit is managed by taking advance from the parent trust (Seshadripuram Education Trust). Through well defined mechanism the academic process and infrastructure is maintained and developed efficiently. Institutional budget is prepared by the Principal every year, taking recurring and non-recurring expenditures into consideration. Accordingly, all the administrative and academic heads are requested to submit the budget required for the upcoming financial year. In case of emergency requirements are sanctioned, after the review from office. Institute adheres to Utilization of budget approved for academic expenses and administrative expenses by

management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations called and after the negotiations purchase order are placed. The payments is released after delivery of the respective goods it is done as per the terms and conditions mentioned in Purchase order. All transaction has transparency through bills and vouchers. The bill payments are passed after testing & verification of items. Only authorized person operate the transaction through bank. Every financial year, financial audit is conducted by chartered accountant and compliance is verified.

The following are the institutional strategies for mobilization of fund & utilization of resources.

The fee is collected to cover the cost of various aspects.

Salaries consist of 46.08% of Tuition fees.

NEP includes Workshop, Personality development program, Student Tour etc. and 7.06% of

Tuition fees are allotted to it.

Advertisement expenses cover 2.35% of income

Repairs & maintenance covers 1.41% of Tuition fees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality upgradation of institutions of higher education, the Internal Quality Assurance Cell (IQAC) has been established in the College.

The prime task of the IQAC is to enhance a system for conscious,

consistent and catalytic improvement in overall performance of the Institution. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the Institution. In the post accreditation period, the IQAC will channelize all efforts and measures of the Institution towards promoting its academic excellence.

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

**Objectives:**

- To organise Faculty Development program every Year.
- To review student performance in CIE tests for all depts.
- To organise conferences and workshops.
- To organise guest lectures on various topics.
- To periodically carry out extra - curricular activities through NSS, NCC, YRC etc..
- To achieve 100% campus placement of eligible and interested candidates.

**IQAC will facilitate / contribute:**

? To ensure clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture NAAC for Quality and Excellence in Higher Education.

? To promote the functioning of the Institution towards quality enhancement through initialization of quality culture and Institutionalization of best practices.

? To provide a sound basis for decision making to improve Institutional functioning.

? To act as a dynamic system for quality changes in the Institution

. ? To build a better internal communication.

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes, the following two practices are the results of IQAC initiatives

## Collaborative Learning

The institution implements the process of collaborative learning to impart quality education to the students. It involves groups of students working together to solve a problem, completes a task and generate new ideas. It is based on the idea that learning is a natural and social act in which the participants talk among themselves.

## Quality improvement

Documentation of the various programs /activities leading to quality improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and monitors to improve the quality of the teaching-learning process in the institution. The plan of action is prepared in advance, displayed and circulated in the Institute and followed.

All newly admitted students have to compulsorily attend the Orientation Programme, in which they are informed about the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute.

All students are also given a guided tour of the campus and the various facilities. Students are provided with the Time-Table, Programme structure, syllabi of the courses before the semester commences. Important announcements are made through circular which is circulated to all classes and also displayed on the notice board. Attendance and conduct of classes are monitored by the HOD and mentors of various classes.

The Discipline Committee members make random visits to ensure smooth

functioning of classes. Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process. Feedback from students is also taken individually by teachers for their respective courses and directly through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the HODs and individual faculty members.

IQAC facilitates teaching - learning process in an organized manner and reviews it regularly. The students are encouraged for peer teaching and learning to establish effective student learning outcomes. Internal evaluation is based on their knowledge and ability to put forth what they have acquired. Remedial classes are conducted to monitor their up gradation and create an atmosphere to revise. This acts as a tool for better learning. IQAC of the institution also ensures a better way for personalized understanding of the students by faculties through mentoring system. Students are also encouraged to attend seminars, workshops and conferences and also present papers. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

20/05/2021

ONE DAY WORKSHOP ON "MAHILA KATHA LOKANA ONDU CHINTHANE"

RESOURCE PERSON : PADMINI NAGARAJU

21/06/2021

"INTERNATIONAL YOGA DAY"

RESOURCE PERSON : SRI INDRAKUMAR SOLANKI

File Description	Documents
Annual gender sensitization action plan	<u>NIL</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>a. Safety and Social Security:- The College provides safety &amp; security to the students in the campus. The Students are monitored by the Surveillance of CC Camera. Cameras are placed in each classes &amp; sensitive zones of the College. The Physical Director of the College patrols during the break. Many Gender Sensitivity Programs like Guest lecture; Counseling and film shows are organized under "SPOORTHI" - The Women Empowerment Cell, Anti ragging and prevention of Sexual Harassment cells. These programs are done with a view to create awareness about legal rights &amp; redressal agency. . b. Counseling:- The Staff members are trained by experts for counseling, during the counseling session for the students, awareness is created regarding gender sensitivity. The major objective of counseling is that students freely &amp; confidentially express their academic, emotional and personal pressures. Anti-Ragging cell plays an important role in gender sensitivity. Till date the college has not come across ragging. Eve teasing is strictly prohibited in our College. There is no history of sexual harassment in our college. c. Common Room:- The institution has provided a common room to the female students, a cot, a table, a long Mirror, few chairs, first aid box, sanitary napkins, hand wash, etc provided in this room. Students can even have lunch and spend some time during the break and relax in comfort. All the Students are given equal opportunity to take part in various events like inter College Competition, Cultural, Commerce, Events, Seminars, workshops and Students take part actively in Ramakrishna mission and Sharadha Matt.</u></p>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b>	
<p><b>Solid waste management</b></p> <p><b>Liquid waste management</b></p> <p><b>E-waste management</b></p> <p><b>Waste Management:</b></p> <p>Waste Collection and disposal plays an important role to keep the globe clean and sustain people's health and conserve Nature's beauty. Thousands of years ago people use to dig hole and bury their refuse and waste. The most important reason for waste collection is the protection of environment and health. Rubbish and waste can cause air and water pollution. The college NSS unit organizes swatch Bharath programme and cleans the college campus.</p> <p>Waste Management and recycling is an enormous task which involves both logistical planning and scientific knowledge. The College has a systematic and scientific waste management process. It maintains separate dustbins for three different categories of waste like Dry waste, wet waste and sanitary waste.</p> <p>The institution aims at protecting Human rights and environment by managing the waste, solid waste is a challenge not only to the college but even to the society at large. Solid waste is obtained by cleaning the class rooms and campus (like papers, remains of food</p>	



particles, dust etc. The solid waste is collected at source and segregated to dump in three different color bins which is used for collection of waste in the college. These dry wastes are not recycled but they are disposed every day. The college has undertaken the task of recycling and reusing some waste. The litters (dry leaves) are collected and allowed to decompose and used as manure for plants and to maintain a small garden. Sanitary items are packed in a separate cover and disposed. The BBMP collects the waste once in a day. In this way our College manages waste and keep the College campus clean.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">nil</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institutions gives prominence to all the students irrespective of their caste, creed, language or religion. Students from various states are allowed to study at our college. Even lecturers from different background work here, there is no favouritism while allotting internal marks for the students or while selecting for Nss camps or while selecting for sports events. Students are considered based on the talent. We notice a harmonious relationship among the students , it is a pride to the college that there is no ragging cases. The problem of communalism is not reported till date.All the students are allowed to follow their religion. The cultural comittee of our college celebrates various festivals like Ganesha, Onam, etc . Every year ethnic competition is organised for teachers and students in order to express their culture. Prizes are given based on their costume and presentation. Equal opportunity is given to each and every student.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

29.10.2020 - Disha Work shop

26.11.2020 - Work shop online "Awarence on Human rights

21.01.2021 - A Program on Halegannda Vachana

28.01.2021- Essay writing on " Effects of Covid-19 on common man

01.02.2021 to 05.02.2021 - Worked as volunteres for Aero show

29.05.2021 - Awareness about Covid-19 Vaccination

02.06.2021 - Special letture on youth and Consitution

29.06.2021 - Vaccination drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

26-07-2020 - Kargil Vijay diwas

02.10.2020- Gandhi jayanth celebration and Fit india mission

26.01.2020 - 72nd Republic Day

30-01-2021 - Blood Donation camp in commemoration of Late Sri KM Nanjappa

21-06-2021 - Inter national Yoga Day

15-08-2021 - Independence Day Celebration

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### BEST PRACTICES

#### SERVING THE FINANCIALLY WEAKER SECTION

The Institution is located in Magadi Road, Most of the students come from the same area, where their parents are working on daily wages. This area is densely populated & Majority of the population lives below poverty line.

The fee fixed by the Management is reachable to children who hail from financially poor background as well.

A student who gets above 95% can get freeship for 1st & 2nd Semester apart from university fees, if a student secure above 85% a sum of Rupees 10000 is awarded as scholarship for them.

If a student is unable to pay the fees in one installment, he can pay in 3 to 4 installments availing pension from the principal.

A fees concession is given to the needy students. Ex: like single parent or if the parent are permanently disabled and 50% of fees concession for students disability.

The fees charged by the institution is inclusive of Value added programme for all the six semester. These programs enables them to crack competitive exams and face the job interviews confidently.

The Institution helps the students to get scholarship from various departments like social welfare dept, ST welfare association, OBC welfare association, Minority welfare association, Labour welfare Dept, etc.

During the year 2020-21 around 43students have taken the scholarship from their respective groups.

Title of the practices: Training Development "Value Added Programme". 2. Objectives of the paper: University Curriculum provides only theory Lacks practically A student who is a raw product will become a complete package within 3 years grows in all aspects through training. Training the students for 03 years would be an absolute game changer for students. Training impacts specific skills Knowledge to the students like job skills, technical skills and commercial skills shapes their attitude. Value added programs are supplement to the curriculum of the University, in order to meet the demands of the industry. The Context:- Glisten project solutions Pvt. Ltd. came into existence in the year 2018-2019 its been continued till date, the fees is collected along fees the main issue is related to motivate the students to attend training session. PRACTICE I Semester - Softskills, Aptitude MOS II Semester - Advanced Excel, Softskills Aptitude III Semester - Softskills , Aptitude and Advanced Tally IV Semester - Digital Marketing, Soft skills Aptitude V Semester - Soft skills Aptitude VI Semester - Pre placement Training Tally Prime EVIDENCE OF SUCCESS During the year 2019-20 Around 15 Students were placed in various Companies apart from critical hit of pandemic in the society year by year the college has intervned the growth of placement percentage. PROBLEMS ENCOUNTERED Students were not in a position to face the interview, many students were not clearing even the first round, it was due to problems related to communication, mental ability reasoning, aptitude, presentation skills etc.. The institution could encounter all these problems by providing Value added program which is conducted very smoothly systematically.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

RESPONSE: VISION OF THE INSTITUTION:- "TO CREATE GLOBALLY COMPETENT CITIZENS WHO THINK GLOBALLY AND ACT LOCALLY. MISSION OF THE INSTITUTION:- "To create leaders through holistic education. Our holistic education fosters the following core values in our students." • Intellectual enlightenment • Moral uprightness • Spiritual orientation • Social commitment • Emotional balance

The Institution started in the year 2005, with a B.Com course with the vision of providing world class infrastructure for learning research and application to knowledge, its mission is to enable the students to face healthy challenges and competitions and ensure rewards to everyone i.e., students, teachers, trustees and society at large, and create leaders through holistic education. There is a compelling need to evolve a more holistic approach and enriching blend of academic along with value initiatives. In order to fulfill the vision and mission, the institution has conducted many number of programmes, including value added programmes. Disha is a one day workshop which was introduced in the College since the academic year 2013. The main objective of conducting this programme is to transform a student into a better individual by balancing body, mind and soul. Since 2013 in order to attain holistic approach to education every year, Disha workshop is done at College premises the session are designed to enhance physical and intellectual quotient. About Disha:- It consist of 8 sessions, The first session comprises Introduction of the workshop, Second session comprises yoga and pranayama, yoga is done in order to enhance the physical quotient. In the third session group counseling is done, the main aim of conducting this session is to enhance the emotional quotient of the students. During the fourth session quiz is conducted on country and culture, this session is done in order to enhance the intellectual quotient of an individual. Fifth session focuses more on creating a sense of social responsibility among the students. Interactive session is done through audio and visual tools. The sixth session speaks about life and its purpose which helps to understand the real purpose of life and "the path to success". During seventh session games are conducted to reduce stress, finally message is given to



the students to carry along. Value Added Programme:- the Institution has also introduced "value added programme" The main objective of this programme is To provide job related knowledge To bring about change in the attitude of the students To improve productivity The College functions under various committees, students are trained to take part in various inter collegiate competitions in events like paper presentation, Mad adds, Sports events and cultural events. The students take part in various outreach programmes through NSS, YRC, NCC echo club, women forum also. The study centres like Swamy Vivekananda, Mahatma Gandhiji and Dr. B.R. Ambedkar Study centre have been set up in the College. It focuses on increasing the values of the students and inculcate moral values in their lives and helps them to grow as a better citizen.

Provide the weblink of the institution

<https://www.scc.ac.in/iqac.shtml>

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

- To conduct IQAC Meetings
- To conduct FDP's, workshop, seminars.
- To conduct student development programme and guest lecture.
- To conduct awareness program
- To conduct outreach program
- To conduct Blood donation camp.
- To conduct surveys
- To collect feedback from stake holders
- To prepare and submit the AQAR for 2021-22.